

Orono Veazie Water District Board of Trustees
Trustees' Meeting: Wednesday May 11, 2016 @ 7 PM
Orono Council Chambers

Approved with revisions noted in Yellow.

1. Consideration of the Agenda
 - a. Opened 6:58pm – All trustees in attendance
2. Approval of meeting minutes
 - March 1, 2016 – Trustee Dastoor motions to accept as revised
 - Trustee Borneman seconded
 - **Approved as amended – all in favor**
3. Public Comments and Questions

New Business

4. Woodard & Curran: Ron Hidu
 - Potassium permanganate (PP) treatment
 - **2010 – plant renewal – employees were left without appropriate training. Looking at Chemical and plant efficiencies; focus on potassium permanganate.** Started in March as demand was down as students at University were on break. Look at impact on TOC removal, improved iron and manganese removal, **reduce** TTHM and limit filter runs. **Monitored for 2 weeks.** Need to run this change for **at least four** quarters to see how the system reacts **in each season.**
 - **TTHM/HAA5**
 - **Veazie, 1215 State St, TTHM =28.6 ppb, HAA5 = 5.7 ppb**
 - **Orono TTHM = 11.5 ppb, HAA5 = 9.1 ppb**
 - **Sampling 2 weeks after change in treatment**
 - Same filter runs (backwash of filters)
 - No appreciable **increase in** iron and TOC removal.
 - Some noticed improvement of color of water (may be a result of manganese removal)
 - Trustee Perkins – need to **designate additional** test sites.
 - Kyle Corbeil who works for W & C – cut dose of coagulant **ACH** by 1/3
 - Improvement of alarms and systems **at plant (electrical)**
 - **Some filters are performing better than others. District will be performing research **this summer** to determine reason for these differences – **core sampling within filters****
 - Well rehabilitation – Aqua freed

- Ross Valve – altitude valves – rebuild and test valves. Educated district staff how to repair these valves. Forest Ave was stuck. All valves are now working and set. Buck Hill enhanced fluctuation of water levels (preliminary).
 - Master Plan – reasons for **developing** hydraulic model, to apply for grants, and see what we have in the system. Extended period simulations needed. Need to send W/P final comments on the hydraulic model.
 - Ron and Kyle will have a summary of all actions.
 - Need SOPs for comprehensive plan.
5. Dr. Michelle Smith, service learning – Trustee Dastoor will provide an update
 - a. Faculty at Maine awarded grant for service learning project by students.
 - i. Different faculty, different projects for water quality
 - ii. Dr. Michelle Smith – working with **Orono** middle school students who have formulated questions.
 - iii. Dr Dastoor - Test water on living organisms
 - iv. **Dr. Olsen** – water quality testing **at multiple locations**
 - v. **Dr. Waring** – water quality research, website research, etc.....
 6. Review of Financials:
 - ❖ Vendor Balance Detail, Profit & Loss Comparison, Balance Sheet, Transaction List (revenue by category)
 - March 2016 – Chemical and materials increase
 - **April 2016 – large expenditure for purchase of new meters to address radio read billing issues**
 - Change in the way this is presented. Possible corrections – running costs from Jan 1 to present that compares 2015 to 2016
 - **Trustees Dastoor and Blease requested that financial info be presented in a different format to facilitate relevant comparisons – year to date comparisons**

Old Business

7. Website update –June Trustee Bolton will have questions answered to discuss in July–
 - a. Weebly questions –
 - i. **Can Weebly host URL (purchase URL) – cost to purchase?**
 - ii. Why are we having issue uploading files
 - iii. Email – Total costs for Gmail – 10 emails and how do we get the @OVWD.org
 - iv. **Archiving e-mails**
8. Personnel Policy Discussion – Trustee Dastoor – On call on time card
 - a. 2E – On call – seven day stretch
 - i. Called in get 3-hour min.
 - ii. Saturday and Sunday – paid 8 hours per day.

- b. Sick Leave – 120 days of compensation after 25 years. 1/25 payout per year worked for accrued time. Michelle will total time and liability from sick time and report. It is accounted for in annual audits.
- c. Comp-time – must be approved by superintendent. Did not previously carry over from year to year.
- d. Will revisit insurance contribution by employees in Nov. Proposed percentage instead of fixed amount of \$50 for individual and additional \$50 for spouse and family. This will eliminate the need to continually update the Personnel Policy when insurance costs change.

Discussion of adjourning based on time:

Trustee Borneman – motioned to adjourn
Trustee Blease seconded.

Items below not discussed:

9. *Employee Wage Increase Discussion -*
10. *Superintendent's Report*
 - *Pine Street update*
 - *Oak-Grove Veazie project update (Veazie Sewer District Grant collaboration)*
 - *Well redevelopment updates (if applicable)*
11. *Public Comments*
12. *Executive Session to discuss Personnel Matter*
13. *Trustee Comments / Requests for information*
14. *Adjourn*

Next Meeting Tuesday July 12, 2016