

Orono Veazie Water District Board of Trustees

July 11, 2017 at 7 PM

Veazie Council Chambers

All trustees in attendance

Opened at 7:04 trustees present (Trustees Bolton, Dastoor, Borneman, Blease, Perkins)

1. Consideration of the Agenda

- Tabled item 5 Financials SOPs
- Personnel policy - please send items to Michelle for final copy

2. Approval of Meeting Minutes

- May 2017 – Accept as amended.
- Trustees Dastoor, Borneman, Blease in favor, Trustee Perkins abstained as she was not in attendance at the May meeting.

3. Public Comments and Questions - none

4. Review of Financials – May 2017, June 2017

- Vendor Balance
- Profit & Loss
- Transactions
- Balance Sheet

5. Financial SOPs – *tabled from April 2017 Meeting, tabled until fall when outside work slows*

6. Personnel Policy –

- Discussion of final changes: Employee prohibitions, disciplinary action, safety training
- Adoption by trustees at Sept meeting with clean copy

7. Trustee Training

- Suggestions from trustees –
- Trustee Dastoor – Goals for the board over the next years (1-5 or 10 years).
Dedicated meeting/workshop.
- Trustee Borneman – generally costs money, improvements to district – need to know where the money is coming from for improvements and projects

8. Comprehensive Plan - Action on Recommendations from W-P and Superintendent

- Trustee Perkins – Do the trustees want a workshop with superintendent to discuss the priorities?
- Trustee Blease – Looking to the future. Would like planning.

- Dedicated workshop – All trustees in favor – Trustee Borneman recommends added as part of regular meeting (September 2017).

9. Financial protection of district assets

- Recommendations from Superintendent
- Currently protected up to \$250K
- Peoples (trust) bank – CD for some of the savings, so district can increase savings.
- Superintendent will make recommendations at later meeting after discussing with bank rep at People's

10. Conflict of Interest Policy for Trustees

- To prevent conflict of interest issues with trustees and district
- Trustees would like to consider
- Chair to find examples or “model” policies to share with board

11. Superintendent's Report

- Water quality
 - ◆ Dennis Mahar - Redevelopment of wells
 - Well 1 – better off than expected, bearing replaced
 - Well #3 is next
 - ◆ Painted Standpipe
 - Kelly Road. Good shape. Good for 30 years. \$212K.
 - Forest Ave 3-4 years out. ~ \$280K; painted last in 1997
 - ◆ Impact of increased backwash rate
 - ◆ Filter rejuvenation
 - Green sand tests to determine optimal procedure to clean.
 - Run times are better (doubled)
 - Issues with 4 of 6 filters (buildup)
 - ◆ Sending residuals to Orono sewer
 - Orono sewer does not want the residuals – adds too much color to the effluent; continue with current plan of recycling residual water and trucking sludge
 - ◆ Annual Report – no feedback from public.
- Infrastructure Project Updates
 - ❖ Roundabout on Park Street
 - District contract to be signed when we know project is moving forward, at Superintendent's discretion

❖ Pine Street RR crossing update – no news yet.

- Superintendent researching lining pipes, costly

❖ Other summer projects – painting and replacing some hydrants on Pine and Middle Streets

- GIS project progress – most hydrants are on the GIS system. Possibly Oct. meeting Mr. Corson can provide a demo.
- New trustee emails in Oct. 2017

12. Public Comments and Questions - none

13. Trustee Comments / Requests for information

Trustee Dastoor – Website – No HAA 5 data, Water quality page no 2016/2017 updates.

- Superintendent to have these items added.

14. Schedule next meeting(s) – September 12 and October 17

15. Adjourn – Trustee Dastoor motioned to adjourn and Trustee Blease Seconded

All in favor

Adjourned at 8:09pm