

Orono Veazie Water District Board of Trustees
Trustees' Meeting: Tuesday March 1, 2016 @ 7 PM
Orono Council Chambers

Meeting opened at 7:02 – meeting recording

Trustee Blease, Dastoor, Perkins, Borneman and Bolton, Superintendent Smith Present

1. Consideration of the Agenda
2. Approval of meeting minutes
 - Feb 8, 2016 – Trustee Dastoor motions to approve as amended
 - Trustee Blease seconded
 - All in favor
3. Public Comments and Questions – no public presence

New Business

4. Review of Financials:
 - ❖ Vendor Balance Detail, Profit & Loss Comparison, Balance Sheet, Transaction List (revenue by category)
 - February 2016 – No com
5. District Insurance Update – switch to Maine Municipal Association - MMA
 - a. Workers comp and property casualty.
 - b. Trustees authorize Superintendent Smith to purchase best coverage for best price.
6. Employee Date Sheet – wages and benefits
 - a. Trustee Blease assembled an example of this from Brewer Water District. This provides greater clarity of information presented. More consistent with PUC. See attachments
 - b. Trustee Dastoor and Borneman feel the superintendent is responsible for wage increases based on employee performance. They do not need to know individual salaries just total salary and compensation.
 - c. Trustee Perkins and Blease feel that trustees should know individual salaries and compensation per employee.
 - d. Trustee Blease, trustees need to know breakdown of costs such as running pumping/treatment plant, maintenance, etc.....
 - e. Trustee Dastoor - do we need an added employee with our on-call costs. Superintendent Smith – He does not know when the hours of on-call cost would meet costs of hiring a new employee. Smith does not believe we could save money by hiring a new employee.
 - f. Trustee Blease – will work with Michelle to update this format and
7. Water Quality Test Results

- a. 2.10.16
- b. Student Union THM 28.2 HAA5 31
- c. State Street (Veazie Tradewinds) THM 46.8 and HAA5 9.9
- d. Smith attributed these low numbers to moving all stand pipes trying not let pH go over 8
- e. Cintas - \$500 cleans wells. Does not impact water quality.

Old Business

8. Website update – We have a Weebly account. The trustees will take action at the April meeting.
9. Superintendent Professional Development Plan: Trustee comments
10. Superintendent's Report
 - Sanitary survey – passed.
 - Leak in Veazie Feb. 25. – Noticed storm basin is directly over line.
 - Veazie project update – Oak-Grove Street, Summer 2016
 - Wells – was not impressed with redeveloping of the wells from Weston/Sampson
 - Dennis Maher – Aqua freed – liquefied CO2
 - \$25,900 to \$27,265
 - New Meters - \$40,848.16 – 301 meters.
 - Minute taking at board meetings – Michelle and Dody said they would try to transcribe.
11. Superintendent's Evaluation
 - Executive Session per **MRSA § 405 – 6A, Personnel Evaluation**
 - **Trustee Dastoor Motioned to go into executive session**
 - **Trustee Blease seconded.**
 - **8:38pm**
 - **Trustee Bolton motioned to exit Executive Session**
 - **Trustee Dastoor second**
 - **8.54pm**
12. Return to public session
13. Schedule future meetings
 - April – Wednesday is April 13th Orono
 - May – Tuesday is May 10th Orono
 - June – Wednesday is June 15th TBD
 - July – Tuesday, July 12th TBD
14. Trustee Comments / Requests for information
 - a. Personnel policy
15. Adjourn
 - Trustee Bolton Motioned
 - Trustee Dastoor Seconded
 - All in favor – 9:05pm