

# Orono Veazie Water District Board of Trustees

May 16, 2017 at 7 PM

## Orono Council Chambers

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Opened at 7:01 trustees present (Trustees Bolton, Dastoor, Borneman, Blease)

### 1. DOT Information Update – Orono Roundabout Construction

- Steve Bodge, Assistant Manager' Highway Program
- Rhobe Moulton, Project Manager
- **Mike Moreau, Utility Engineer (Present at meeting).**
  - Presented document – State and Federal Prescribing Accommodations of Utilities on State and State-Aid Highways in Maine
  - Reviewed some of the rules and regulations
  - Trustee Dastoor – When the district worked with the utilities?
    - Mr. Moreau – MaineDOT works with design for storm water drainage first.
    - Trustee Dastoor – Engineering costs that were added to the design. Not moving utilities.
    - Superintendent – Saving in engineering, if discussions took place prior to original engineering then would this effect the cost? No as the original engineering plans are primarily based on drainage and these plans are communicated to the utilities for further planning.
    - MaineDOT – Website for upcoming projects. Water district should examine this list and try to prepare for capital improvement projects that are tied to MaineDOT.
    - Should have exact costs to district in the fall of 2017.
    - Superintendent – If the district did not have the finances to pay for cost what options do we have? Federal grants and private loans.
    - Payment
      - When do we pay? Contract states that upon completion of utility work and 30 days to make payment. If no utilities are work on or altered, then when is the district billed. Need clarification.
      - Inspection by utility. Need clarification on this wording.

### 2. Consideration of the Agenda **Tabled items**

### 3. Approval of Meeting Minutes

- April 2017 –
  - ❖ “Emergency awareness
    - Old **Town** and Orono, emergency awareness program. Work with fire, police and HAZMAT team. Grant funded. “
- “Security at Plant
  - ❖ Timeline for installation of surveillance
    - Superintendent determining the best system for the district.
  - ❖ Consider installing a gate at end of driveway? **Not considered as district will have cameras.** “

#### 4. Public Comments and Questions

#### 5. Review of Financials – March and April 2017

- Vendor Balance
- Profit & Loss
- Transactions
- Balance Sheet

#### 6. Financial SOPs – *tabled from April 2017 Meeting*

- Discussion of draft document

#### 7. Personnel Policy – *tabled at April meeting*

- Discussion of final changes: Employee prohibitions, disciplinary action, safety training
- Adoption by trustees

#### 8. Trustee Training

- Suggestions from trustees

#### 9. Comprehensive Plan - Action on Recommendations from W-P and Superintendent

- Kelly Road and Forrest Ave – Marcel inspection for painting. ~\$212K and \$280K respectively.
- Mayo street, altitude valve, permanganate.
- Mixing systems – Tide Flex -

#### 10. Financial protection of district assets

- Recommendations from Superintendent
- Peoples bank is working on this to determine options for trust.

#### 11. Superintendent's Report

- Water quality
  - ◆ Impact of increased backwash rate – Ordered Anthracite. Missing in two tanks.
  - ◆ THHM sampling last week.
  - ◆ Sending residuals to Orono Waste-water. Decant the tank.
- Infrastructure Project Updates
  - ❖ Roundabout on Park Street
    - ◆ Letter to DOT re: cost to district
    - ◆ Costs to town of Orono, wastewater plant, other entities?
  - ❖ No new projects for Orono in 2017
  - ❖ Pine Street update – will request an estimate.

- ❖ Other summer projects (Veazie?) – moving ahead with Davis dr. Waiting for CES to come back with estimate. District will pay for a 1/3 of the engineering.
- ❖ Well redevelopment – Dennis Mahar received the contact. June (Three wells)

12. Public Comments and Questions

13. Trustee Comments / Requests for information

- Trustee Bolton- Update on moving forward with email in Aug.

14. Adjourn - All trustee in favor. 8:49pm.